

# Notification Procedure for Pollution Incidents - PIRMP

## **Pollution Incident Response Management Plan**

*This document is to be viewed in conjunction with Emergency Response Plan (PLAN003).*

# Notification Procedure for Pollution Incidents - PIRMP



When a pollution incident occurs on site

1. Immediately engage in harm minimisation measures / spill containment as per procedures documented in the site Emergency Response Plan (ERP)
2. If the incident presents an immediate threat to human health or property contact emergency services on **000** immediately
3. Assess the level of actual or potential pollution and decide whether the incident is a **'notifiable'** incident
4. If the incident is considered **'notifiable'** the following agencies must be notified immediately in listed order:

<b>4.1 NSW EPA</b>		131 555	
<b>4.2 Ministry of public health unit</b>			
Alexandria TS Camden Organics RRF Chullora RRP Kemps Creek ARRP Spring Farm RRP Wetherill Park RRF Wetherill Park SC	<i>Camperdown (Sydney South West Area Health Service)</i>	Business Hours:	(02) 9515 9420
		After Hours (Royal Prince Alfred Hospital):	(02) 9515 6111
Lucas Heights RRP Rockdale RRC	<i>Randwick (South East Sydney/Illawarra Area Health Service)</i>	Business Hours:	(02) 9382 8333
		After Hours(Prince of Wales Hospital):	(02) 9382 2222
Raymond Terrace RRC	<i>Newcastle (Hunter/New England Area Health Service)</i>	Business Hours:	(02) 4924 6477
		After Hours (John Hunter Hospital):	(02) 4924 6477
Auburn RRC Camellia RRC Eastern Creek RRP Seven Hills RRC	<i>Parramatta (Sydney West Area Health Service)</i>	Business Hours:	(02) 9840 3603
		After Hours (Westmead Hospital):	(02) 9845 5555
Artarmon RRC Belrose RRC Ryde RRC	<i>Hornsby (North Sydney/Central Coast Area Health Service)</i>	Business Hours:	(02) 9477 9400
		After Hours (Hornsby Hospital):	(02) 9477 9123
Forest Hill Liquid Waste	<i>Wagga Wagga (Murrumbidgee Local Health District)</i>	Business Hours:	(02) 9391 9900
		After Hours:	(02) 6938 6666

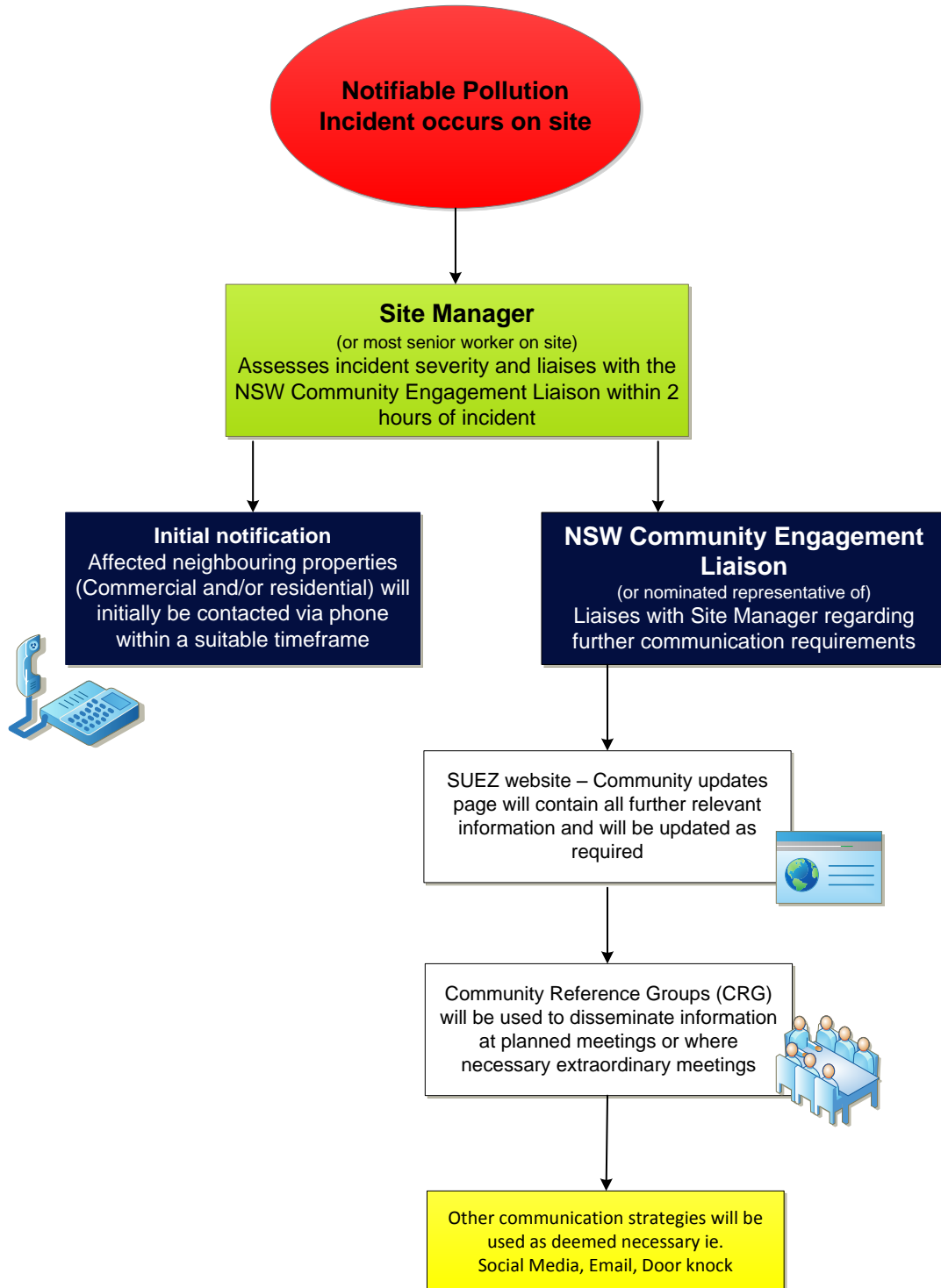
# Notification Procedure for Pollution Incidents - PIRMP



<b>4.3 SafeWork NSW</b>		131 050
<b>4.4 Local Council –</b>		
Alexandria TS	<i>Marrickville Council</i>	(02) 9335 2222
Artarmon RRC	<i>Willoughby City Council</i>	(02) 9777 1000
Auburn RRC	<i>Auburn City Council</i>	(02) 9735 1222
Belrose RRC	<i>Warringah Council</i>	(02) 9942 2111
Camden Organic RRF Spring Farm RRP	<i>Camden Council</i>	(02) 4654 7777
Camellia RRC	<i>Parramatta City Council</i>	(02) 9806 5050
Chullora RRP	<i>Bankstown City Council</i>	(02) 9707 9999
Eastern Creek RRP Seven Hills RRC	<i>Blacktown City Council</i>	(02) 9839 6000
Forest Hill Liquid Waste	<i>Wagga Wagga City Council</i>	1300 292 442
Kemps Creek ARRP	<i>Penrith City Council</i>	(02) 4732 7777
Lucas Heights RRP	<i>Sutherland Shire Council</i>	(02) 9710 0333
Raymond Terrace RRC	<i>Port Stephens Council</i>	(02) 4980 0255
Rockdale RRC	<i>Rockdale City Council</i>	(02) 9562 1666
Ryde RRC	<i>Ryde City Council</i>	(02) 9952 8222
Wetherill Park RRC/SC	<i>Fairfield City Council</i>	(02) 9725 0222
<b>4.5 NSW Fire and Rescue (if not previously contacted)</b>		000

## Communicating with Neighbours

The following flowchart illustrates the actions to be taken in the event of a 'notifiable' pollution incident occurring on a SUEZ site:



# Notification Procedure for Pollution Incidents - PIRMP



## Communicating with Neighbours – Actions to be taken:

1. Site Manager upon becoming aware of a notifiable pollution incident assesses the severity of the incident with regard to impact on neighbouring properties
  - a. Consider the following
    - i. Does the pollution incident have the potential to affect one or more neighbouring properties?
    - ii. How will it affect them (including long and short term effects)?
    - iii. What actions need to be taken by the neighbouring properties to protect them from harm?
  - b. Site Manager contacts the NSW Community Engagement Liaison within two hours of the incident occurring and informs of the incident & possible impact on neighbouring properties
2. Site Manager contacts the neighbouring properties deemed necessary and provides them with the following information relevant to the pollution incident:
  - a. What has happened?
  - b. The Health and Safety implications for them
  - c. Corrective Actions which have been activated to minimise the harm/prevent further harm
  - d. What to expect?
  - e. Information on the SUEZ website 'community updates' page for future updates
  - f. His/Her contact details for further queries/concerns
2. NSW Community Engagement Liaison liaises with Site Manager and provides updates through the following communication channels as required:
  - a. SUEZ website on the 'Community updates' page. (Updates controlled by the NSW Community Engagement Liaison).
  - b. As needed, other communication strategies will be employed to inform nearby properties and the wider community of important information related to any incident as a result of SUEZ transport of trackable waste.