

**SITA Australia  
 Taylors Road Landfill  
 Community Reference Group**

**MINUTES OF MEETING**

<b>Meeting Date :</b>	23 July 2015	<b>Meeting Time :</b>	5:30pm
<b>Meeting Location :</b>	Taylors Road Landfill		
<b>Status of Minutes:</b>	Confirmed by CRG 09.09.2015		

<b>Chairman :</b>	Ron Bowden (RB)
<b>Presenters / Observers :</b>	Jaye Muir (JM), Stephanie Salinas (SS), Stephanie Holland (SH), Mark Globan (MG), Kelvin Sargent (KS), Eliza Hobba (EH), Michelle Lee (ML) Shannon Smyth (ShS)
<b>Apologies :</b>	Cr Angela Long, Jason Wood, Leigh Bryant, Jim Houlahan, Miles Weidemann, Paul Richardson, Thelma Wakelam

**Attendance:**

<b>MEMBER NAME</b>	<b>10/09/14</b>	<b>22/10/14</b>	<b>11/02/15</b>	<b>19/03/15</b>	<b>13/05/15</b>	<b>23/07/15</b>
Mal Baker (MB)	Yes	Yes	Yes	Yes	Yes	Yes
Cr Angela Long (AL)	No	No	No	No	No	No
Jim Houlahan (JH)	Yes	Yes	Yes	Yes	Yes	No
Ian Jenz (IJ)	Yes	Yes	Yes	Yes	Yes	Yes
Tony O'Hara (TOH)	Yes	Yes	Yes	Yes	Yes	Yes
Paul Richardson (PR)	Yes	Yes	Yes	Yes	Yes	No
Thelma Wakelam (TW)	Yes	No	Yes	Yes	No	No
Miles Weidemann (MW)	N/A	Yes	Yes	Yes	Yes	No
Jason Wood (JW)	Yes	No	No	No	No	No
Warren Wood (WW)	Yes	Yes	Yes	Yes	Yes	Yes

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>By</b>
<b>1</b>	<b>Welcome</b> Attendees welcome and apologies.		
<b>2</b>	<b>Minutes of previous meeting</b> Minutes of previous meeting have been accepted. TOH asked about weather station report JH requested last meeting.		

Item	Issue	Action	By
	JM confirmed that the report JH requested from LB last CRG meeting would be available by the next meeting.		
<b>3</b>	<p><b>Discussion</b></p> <p>Introduction of Shannon Smyth (ShS)– Team Leader , and Michelle Lee (ML)– Principal Strategic Planner from Metropolitan Waste and Resource Recovery Group (MWRRG).</p> <p>ShS - Talked about Implementation Plan – how waste will be managed in next 10 years.</p> <ul style="list-style-type: none"> <li>- Consultation with community</li> <li>- Metropolitan Implementation Plan sits under SWRRIP</li> <li>- Management of waste at a local metropolitan level</li> <li>- Involves a 30 year horizon consistent with planning and long-term investment</li> <li>- MWRRG manages around 20% of waste in metropolitan Melbourne.</li> <li>- In 2012, there was around 14 million tonnes of waste collected in the region.</li> <li>- Plan involves a schedule of all existing facilities in current implementation plan</li> <li>- 7 phases to the implementation</li> <li>- Currently up to phase 3 which involves assessment of projected waste, current infrastructure capacity and market assessment for new and projected infrastructure.</li> <li>- Focus on a push for more resource recovery</li> <li>- Phase 3 commenced two weeks ago</li> </ul> <p>KS - asked question to MWRRG: How are future sites determined and what is the process for commercial in-confidence?</p> <p>ML – sites have to be on schedule to get works approval</p> <ul style="list-style-type: none"> <li>- Schedule is eventually released to public for site identification</li> </ul> <p>ShS – formal process where information only available to SUEZ before this. Commercial in-confidence remains between SUEZ and MWRRG prior to release of schedule to public.</p> <p>RB – expressed concern about growing amount of low level radioactive/explosive waste in the area. Question to Shannon about gaining information about the incinerator concept that is being investigated. Asked if radioactive material is part of the study.</p> <p>ML – State Plan excludes Radioactive Waste and only addresses municipal waste.</p> <p>ShS – tap into existing infrastructure for PIW in emergency situations but PIW not included in state plan.</p>		

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	<ul style="list-style-type: none"> <li>- Pre-engagement with community and engagement with community throughout process – will ask about concerns with current and future waste management.</li> </ul> <p>ML – act has changed</p> <ul style="list-style-type: none"> <li>- Essential component now has to involve community</li> </ul> <p>ShS – At Stage 5, a draft will be out for the community</p> <ul style="list-style-type: none"> <li>- Plan has to be completed within 6 month period of its commencement</li> <li>- Goes to Minister of Planning for approval and will be officially released to the public and implemented</li> <li>- Engaged with stakeholders and community</li> <li>- Create awareness of issues and empower community to have input into how waste is managed in future</li> <li>- Provide evidence of feedback and how it will be inserted into the Plan.</li> <li>- Good decision making involves inclusion of community regarding planning for waste.</li> <li>- Discussion of environmental concerns, access to services. i.e how services will be utilised in the future in regards to necessary improvements in the future, community opinions on landfills and how waste is managed in metro region.</li> <li>- Community can register to be involved and input information into the forum. The forum can be accessed at <a href="http://www.participate.mwrrg.vic.gov.au/conversation">http://www.participate.mwrrg.vic.gov.au/conversation</a>.</li> <li>- Next 3 months will involve engaging with industry, local government and the community via the community forum.</li> <li>- - statutory public consultation period ( 4 weeks)</li> <li>- Members of CRG’s to be involved in the forum, and one community member from each respective group can be the representative.</li> </ul> <p><u>Questions</u></p> <p>TOH – what’s the rolling 10 year plan?</p> <p>ShS - Revisit plan in four years to reassess effectiveness and relevance to current and future needs of community</p> <ul style="list-style-type: none"> <li>- Sustainability Victoria will review all regions plans once they are completed</li> </ul> <p>ML – every landfill will have the same template across the sites</p> <p>MG – What’s the reliance on regional waste groups due to limited space?</p> <p>ShS – Can only schedule infrastructure in metro region</p>		

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	<ul style="list-style-type: none"> <li>- New framework details where waste comes from and into region</li> </ul> <p>TOH – What’s the process of rezoning land for waste?</p> <p>ShS – consultation with community groups about scheduled facilities in proposed zones</p> <ul style="list-style-type: none"> <li>- 6 month integration plan ---&gt; has to align with statewide objectives (overarching network)</li> <li>- Regional groups have recently gone through re-structure</li> </ul> <p>MB - How does the financial assessment of infrastructure work?</p> <p>SHS - Local government is restricted by rate capping and budget</p> <p>ML – local government wants to see waste charges separate from rate capping</p> <p>ShS- justification of rate increase to community when/if new infrastructure is proposed/implemented</p> <p>RB – Refreshment break and thanks to MWRRG for their time</p>		
~6.30pm	<b>Meal Break</b>		
4	<p><b>SUEZ environnement Update</b></p> <p><b>SS – TRL Update</b></p> <p>SS - Not much change in operations since last meeting. Construction of the layback is due to commence late August.</p> <p><b>Cat C Soil Trial</b></p> <p>SS - At the next meeting a draft will be provided as it is yet to be received from the Auditor.</p> <p><b>Compliance</b></p> <p>SS - Recently TRL have had an Operations Audit and Landfill Gas Audit completed. Quarterly monitoring was conducted during July.</p> <p>MG – materials for layback need to be tested for contamination and integrity before they are approved for use</p> <p><b>SS – to send a template of notes for compliance data and fill rate.</b></p> <p>TOH – Are there any operational changes from audits?</p> <p>SS – not as yet, changes will be communicated as they occur, not just when we have CRG meetings</p> <p><b>Soil Processing Facility</b></p> <p>MG - Planning permit and approval has been extended to the end of the year. Still working with Enviropacific around the model.</p> <p><b>SS - Operational changes</b></p> <p>SUEZ environnement is seeking an amendment to the Taylors Road Landfill Planning Permit to increase operating hours for the acceptance of waste between the hours of 3:00am and 6:00pm.</p>	SS	9/9/15

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	<p>The current Planning Permit permits waste can be accepted from 6:00am until 6:00pm.</p> <ul style="list-style-type: none"> <li>- Application will be submitted to the Minister for Planning</li> </ul> <p>Reasoning:</p> <ul style="list-style-type: none"> <li>- significant change in waste volume and operations</li> <li>- TPI Fraser Road forecast to close between September 2015 and December 2016 so there is a market opportunity</li> <li>- If approved, a 28 day notice for advertisement will be given and discussion will take place with residents and neighbouring businesses, as well as the provision of information that forms the permit amendment will be given.</li> </ul> <p>If approved:</p> <ul style="list-style-type: none"> <li>- Cell 20 will be re-opened for receipt of general waste</li> </ul> <p>Changes to operations:</p> <ul style="list-style-type: none"> <li>- Will involve retrofitting of plant with broadband reversing beepers to reduce noise impact</li> <li>- Installation of sound wall/bund along the western boundary of Cell 20</li> <li>- Provision of additional cover to be applied if needed (for odour control)</li> </ul> <p>MG – need for waste to be managed due to regional changes (Fraser Rd) at these additional hours</p> <ul style="list-style-type: none"> <li>- After we receive feedback from minister, we will be responsible for media, communication with stakeholders as well as alerting surrounding businesses and residents of the change.</li> </ul> <p>TOH – What’s the approved height of Cell 20?</p> <p>MG – Will provide information of height of Cell 20 to TOH and members of CRG.</p> <p>ML – upcoming closure of many landfills in the metropolitan region – ML to circulate map/provide link to website for CRG members</p> <p>TOH – Question to KS/MG – What is the current plan for Cell21?</p> <p>KS – Cell 21 still planned for potential receipt of general waste – date not known for when and if this will occur</p> <ul style="list-style-type: none"> <li>- Has been discussion at many government levels about amount of PIW coming into site and the significance of the local jobs it provides.</li> </ul> <p>IJ – Who will be representative of CRG at the metro forum group?</p> <p>Expressed recommendation of TOH.</p>	<p>MG</p> <p>ML</p>	<p>9/9/15</p> <p>9/9/15</p>

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	JM – Put it to a vote for all CRG members as many were not present tonight. ShS – Will send out background information on the community forum.	ShS	9/9/15
5	<b>Other Business</b> a. Community Outreach JM – no odour complaints - final announcements for successful community grant recipients have been made. KS & JM attended Pakenham Girl Guides on Wednesday 22 July to present them with a cheque for new water tank - not many applications from local community and would have liked to have seen more from Hampton Park, Lynbrook and Dandenong. MB – suggestion to send out information to community houses JM – community houses are notified about grants as well as advertisement in papers - same projects are being seen; i.e community gardens, b. Member’s Roundtable KS – E.Gernath (current CEO) is leaving the Australian business to go and join the business in North America as CEO. - New CEO is starting shortly and KS will try and get him down to the CRG meeting soon. JM – SS & JM going off to Canberra next week for a conference - SS will be presenting on the Automated Leachate System - JM will be presenting on Stakeholder Engagement and presenting HRL as a case study.		
6	Review of progress / next meeting(s) Next meeting: Wed 9 September 2015 MB – Apology for next meeting 28 October 2015, 25 November 2015 (joint HRL/TRL site tours)		
	Meeting Close: 7:00pm		

**Action Summary**

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>By</b>
<b>Meeting 19 – 13 May 2015</b>			
<b>5</b>	LB to report back to the CRG on the suitability of the Bennett Street location of the weather station.	LB	9.09.15
<b>Meeting 20 – 23 July 2015</b>			
<b>4</b>	SS – to send a template of notes for what she was supposed to talk about	SS	9.09.15
<b>4</b>	MG – Will provide information of height of Cell20 to TOH and members of CRG.	MG	9.09.15
<b>4</b>	ML – upcoming closure of many landfills in the metropolitan region – ML to circulate map/provide link to website for CRG members	ML	9.09.15
<b>4</b>	ShS – Will send out information on what the forum is about	ShS	9.09.15